

## AB02300 CLEANER

Level 1

### REPORTS TO (HIERARCHICAL)

Administration Manager

### REPORTS TO (FUNCTIONAL)

Administration Manager

### JOB FAMILY

Administration, Human Resources and Finance

### MAIN PURPOSE

Execute, according to hygienic standards, housekeeping, cleaning and tidying up activities in order to ensure public and staff private areas are in good condition.

### ACCOUNTABILITIES

- Clean bedrooms, bathrooms, toilets and other rooms in **MSF** houses.
- Do the laundry iron clothes and other housekeeping activities.
- Support the cook (washing up, cleaning the kitchen, etc.).
- Sweep and mop the floors.
- Restock supplies (toilet paper, soap, etc.) as required.
- Upon arrival, prepare hot water for tea/coffee and refill drinking water.
- Check that the toilets are well stocked with paper, soap and condoms.
- Check that the water supply (kitchen, showers, etc.) is sufficient during water cuts.
- Keep premises properly locked (doors, windows).

### EDUCATION

None is required

### EXPERIENCE

None is required

### LANGUAGES

Connaissance de la langue locale indispensable.

### COMPETENCIES

- Commitment
- Flexibility
- Stress Management
- Results
- Teamwork
- Service

