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| **Title:** | GARDENER | |
| **Generic Function:** |  | |
| **Code:** | LB05400 | |
| **Level:** | 1 | **(E)** |

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| **Position in the Organization** | |
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| **Reports to (Hierarchical):** | Head watchman / Head of Labourers |
| **Reports to (Functional):** | Head watchman / Head of Labourers |
| **Job Family:** | Logistics and Supply |
| **Supervises (Function):** |  |

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| **Main Purpose** |
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| Carrying out gardening according to **MSF** procedures and following the line manager's instructions in order to maintain clean and organized all green areas in MSF premises. |

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| **Accountabilities** |
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| * Performing gardening work in the **MSF** premises, including but are not limited to the following:   + Executing green areas maintenance activities (mowing, pruning, watering, fertilizing and weeding) and executing preventive and curative phyto-sanitary treatments   + Preparing and maintaining flowerbeds and ornamental planting, as decided with the line manager and preparing soil, sowing seeds and planting grass. Reporting any earthwork or maintenance work needed in **MSF** premises   + Refilling water cisterns and informing line manager when there is a shortage   + Performing simple tasks involving earthworks, laying borders and paving and drainage   + Training the security guards to correctly water flowers and plants, taking into account the availability of water resources * Keeping area within **MSF** premises clean and tidy (ex. empty dustbins, sweep paths, etc) and ensuring proper use, storage and maintenance of the equipment and tools provided. * Performing tasks delegated to him/her as specified in his/her job description |

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| **MSF Section/Context Specific Accountabilities** |
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| **Requirements** | |
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| **Education** | None is required. Literacy desirable |
| **Experience** | Desirable at least one year in similar jobs |
| **Languages** | Essential, local language |
| **Knowledge** | Desirable ability to do basic repairs |
| **Competencies** | * Commitment to MSF Principles **L1** * Behavioural Flexibility **L1** * Stress Management **L1** * Results and Quality Orientation **L1** * Teamwork and Cooperation **L1** * Service Orientation **L1** |

This job description may be amended in line with the activities or evolution of the Mission.

By signing, the employee acknowledges that he/she has read, understood and accepted this document.

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| **Employee Name/ Surname** |  |
| **Place and date:** |  |

Signature of the employee:

*(To be signed in two copies, one for the employee and one for the employer)*

**MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association.  
 Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.**