



---

## AT01700 INTERPRETER

Level 3

---

### Reports to (Hierarchical)

Administration Manager or HRCo

### Reports to (Functional)

Administration Manager or HRCo. Close collaboration with the person for whom translation (oral or written) is done.

### Job Family

HR & FIN

---

### Main Purpose

Perform oral and written translation, from the mission language to local language(s) or vice versa, in order to ensure simultaneous, accurate, friendly, respectful, objective and fluent communication between **MSF** staff and local population.

---

### Accountabilities

- Translate documents from / to mission language into a local one upon request.
  - Translate discussions / meetings as requested
  - Always keep respect towards patients, collaborators, authorities, military factions and **MSF** staff participating in discussions.
  - Ensure confidentiality of all translation is maintained as directed by the Mission/Project coordination team.
  - Ensure neutrality and accuracy when translating.
  - Declare any “conflict of interest” when asked to translate (e.g. personal involvement) which would necessitate using other staff members for translation.
  - Inform international staff about local customs, tradition, etc., that will help understand better the context and better communicate.
- 

### Education

- Essential secondary education.
  - Desirable official translator degree (Mission working language)
-

## **Experience**

Previous working experience required. Desirable with MSF or other NGOs

---

## **Languages**

Mission and local languages essential.

---

## **Knowledge**

Desirable computer literacy (word)

---

## **Competencies**

- Results
  - Teamwork
  - Flexibility
  - Commitment
  - Service
  - Cultural
- 
- 

Generated at 2024-09-20 18:19:34 +0000

---

© 2024 MSF International