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| **Title:** | X-RAY TECHNICIAN | |
| **Generic Function:** |  | |
| **Code:** | MT03301 | |
| **Level:** | 5 | **(E)** |

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| **Position in the Organization** | |
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| **Reports to (Hierarchical):** | Project Medical Referent / Medical Activity Manager / Nursing Activity Manager |
| **Reports to (Functional):** | Project Medical Referent / Medical Activity Manager / Nursing Activity Manager |
| **Job Family:** | Medical and Paramedical |
| **Supervises (Function):** |  |

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| **Main Purpose** |
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| Performs X-ray examination according **MSF** protocols, security measures and standards of hygiene and privacy in order to contribute to the improvement of the health condition of the patients |

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| **Accountabilities** |
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| * Providing radiology services on medical doctor’s request, to both in-patients and out-patients. Reporting immediately to the medical referent any problem regarding patient’s health status. * Reporting to the medical team on the results of the x-ray performed using X-Ray Form and Patient Files. Keeping accurate record of all images produced and providing weekly summaries of all performed radiological examinations. Compiling weekly data on activity and contributing to general statistics of the project. * Communicating with patients and staff in a clear and respectful manner and upholding patient confidentiality at all times. * Perform cleaning and minor maintenance for biomedical equipment used. Following the user manual and protocols and alert supervisor in case of malfunctioning, loss/robbery/damage of x-ray room material and/or devices. Undertaking regular Quality Assurance checks on equipment and radiographs. * Upholding and ensuring staff/patients compliance to all radiation safety regulations. Identifying vulnerable persons to radiation such as pregnant women, and protecting them accordingly. Ensuring radiation safety by using protective aprons and specific devices and clearly marking and respecting all radiation areas * Knowing and applying hygiene protocols. Carrying out cleaning and tidying up of the x-ray devices and ensuring proper waste disposal according to **MSF** safety standards * Doing regular inventories of stocks and ensuring all materials are stored according to each specific condition. * Participating in team meetings and possible trainings. Collaborating in any emergency, if required by the supervisor or coordination. |

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| **MSF Section/Context Specific Accountabilities** |
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| **Requirements** | |
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| **Education** | Radiographer / X-ray technologist |
| **Experience** | * Two years desirable working experience, preferably in digital imaging system. * Previous work experience with NGOs is an asset |
| **Languages** | Mission language essential. English or French mandatory |
| **Knowledge** | • Essential computer literacy (word, excel and internet) |
| **Competencies** | * Results and Quality Orientation **L1** * Teamwork and Cooperation **L1** * Behavioural Flexibility **L1** * Commitment to MSF Principles **L1** * Stress Management **L2** |

This job description may be amended in line with the activities or evolution of the Mission.

By signing, the employee acknowledges that he/she has read, understood and accepted this document.

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| **Employee Name/ Surname** |  |
| **Place and date:** |  |

Signature of the employee:

*(To be signed in two copies, one for the employee and one for the employer)*

**MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association.  
 Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.**